

ELVINGTON PARISH COUNCIL

Minutes of the meeting of the Parish Council held on
Tuesday 21st April 2020 at 7.30pm via GoToMeeting

MINUTES

1. **Councillors Present.** Cllrs Laverack, Bailey, Moorhouse, Rickard, Lloyd, Taylor, Gallery and Clerk
2. **Temporary Standing Orders.** Temporary Standing orders to permit the use of remote meetings were approved.
3. **Apologies.** None.
4. **Declaration of Interests.** Cllr Taylor registered an interest in respect of item 11, 20/00293.
5. **Minutes.** The minutes of the meeting held on 17.03.2020 were approved.
6. **Matters arising from the minutes not covered in this agenda:**
 - a. Encroaching grass from Wheldrake Lane to White House Grove: *It was noted that CYC had started work to clear pavements.*
 - b. Manhole covers on Main Street: *Yorkshire Water had advised that under the current circumstances they were only undertaking emergency work and would be back in touch in 12 weeks in regard to this issue.*
 - c. Hagg Bridge closure: *ERYC had advised that the closure will now start on 27th April for six months. There will be no footpath or cycle access during the works.*
 - d. Updating of Santander mandate: *This had been completed.*
7. **Police Matters.** No crime report had been received.
8. **Correspondence (out):**
 - a. Village Hall and CYC: *noted change of meeting dates/formats.*
 - b. Julian Sturdy MP: *Advised of revised date for Annual Village Meeting.*
 - c. Ward Councillor to CYC: *Cllr Vassie had written to CY re the travelling show site on B1228 outside Elvington. Cllr Laverack had had further communication to clarify the situation.*
 - d. Sutton Parish Council re HGVs: *Further details under item 19(f) below.*
9. **Correspondence (in):**
 - a. Ward Councillor – checking in on any village needs from CYC during the pandemic
 - b. Newsletters: White Rose Update 13/03/20, 20/03/20, 27/03/20, 03/04/20, 09/04/20; Northern Gas Networks
 - c. Rural Services Network e-bulletin 17/03, 24/03, 31/03. 07/04: Rural Funding Digest April edition
 - d. NALC – Newsletters; Chief Executive’s Bulletins 13/03, 20/03, 27/03, 03/04, 09/04;
10. **Financial.**
 - a. Receipts. None
 - b. Payments. **Minute 20011** The following were approved:
 - i. Village Hall hire March £34.00
 - ii. YLCA membership: Apr 2020 to March 2021 £421.00
 - iii. Clerk expenses: Santander recorded delivery forms £6.60

- iv. To note debit card payment for 2 sets of replacement pads for CPADS unit £79.08
- c. Other Matters:
 - i. The Clerk would circulate the Operating Statement and end of 19/20 final position subsequent to the meeting. Cllr Moorhouse had checked the bank statement and confirmed no issues to note.

11. Planning Applications.

New Applications: To consider

- a. 20/00483/FUL - Moor Closes Elvington Park. **Minute 20012** Council objected to this application as previously on the following grounds:
 - i. The development was unsustainable
 - ii. The development was in green belt
 - iii. The site access was extremely hazardous
 - iv. A neighbouring plot had recently been refused planning permission for the above reasons.
- b. 20/00482/CLU - Hopewell Place, Main Street. Minute 20013 - Council had no objection
- c. Licensing Act 2003 - Station Yard, York Road, Elvington – Council noted this for information

Approvals: The following were noted:

- d. 19/01920 – Halo Hair Studio, Village Green – rear extension -
- e. 20/00293 – Water treatment works – to adjust size of approved building -

Refusals: None

Applications Withdrawn:

- f. 20/00116 – Yorkshire Air Museum – playpark. Council noted the withdrawal of this application.

12. **Coronavirus.** Council considered further advice or support required for residents. It noted that the Chairman had checked in with the Elvington volunteer group and this seemed to be working well. Our actions here were in line with other villages and parish councils. The play park had been closed in line with government guidance and no further actions were deemed necessary. A village WhatsApp group was discussed but it was considered this would not reach a different demographic than the Facebook page and as such would potentially just add confusion to the existing communication channels. There were however some issues arising from residents as follows:

- a. **Green waste** – The Chairman had fed back to Cllr Vassie residents’ concerns about the lack of green waste collections, including the risk to health and safety and air quality should people begin burning their green waste, as well as the risk of vermin proliferating in residential areas, given our rural setting. Cllr Vassie had confirmed he would raise these issues with CYC. This would be followed up vigorously. **ACTION: JL**
- b. **Grass cutting of war memorial and Green.** Cllr Taylor agreed to seek an alternative service to maintain the green during the lockdown period, and Cllr Laverack agreed to maintain the War Memorial. **ACTION: JL & AT**

Councillors also noted with great sadness the death of Andy Henstock, landlord of The Grey Horse. The wished to formally record thanks for his significant contributions to the life of the village and his love of the Elvington Community. He will be missed. Cllr Lloyd had arranged new plants for the planters and hanging baskets at the pub, as well as the usual refreshing of the tubs on the Green. These would be planted up and maintained by volunteers.

13. **CPADS.** Noted the use of the defibrillator at the Village Hall. The pads have now been replaced and the unit recommissioned.
14. **Audit.** Noted the deadline for the publishing of audited accounts is moved to 30 November (from 30 September).
15. **VE 75.** Noted the cancellation of planned events. Council would promote lockdown celebrations ideas for residents.
16. **Village events.**
 - a. Fake it on the Green: The Clerk and Chairman reported on a conversation requesting the Parish Council take on the organisation of Fake it on the Green. It seemed that this had now been resolved by other residents.
 - b. Post-lockdown kids' party: Council noted the fundraiser started by a resident for this event and agreed to promote this.
17. **Parish email domain.** Council noted the need find a resolution that would address the issue of GDPR and use of councillors' personal and work email addresses. A question had been put to the YLCA forum and several responses received. These would be compiled into an option paper for a future meeting. **ACTION: CC**
18. **Recent and forthcoming meetings.**
 - a. Cllr Laverack took part in an online Councillors' discussion forum.
 - b. Clerk attended a webinar on planning.
19. **Highways, paths and verges.**
 - a. Noted clearing of vegetation referred to in 6a above
 - b. Noted broken kerbstone from heavy vehicles at entrance to Yara. These had been reported.
 - c. Noted work had been done to improve the road surface by the bridge. In addition some potholes had been marked for repair but many others not. This would be followed up with CYC. **ACTION: CC**
 - d. Noted that Church Lane flooding previously reported was now thought to have been caused by a collapsed drainpipe. This would need to be kept under review as until this was fixed there was the potential for flooding to recur.
 - e. Noted the recent power cut and subsequent work on main street replacing electrical cabling. We have not been advised of any further works.
 - f. The ongoing issue of the HGV weight limit on Main Street was discussed. The Chairman agreed to follow up with Cllr Vassie to find out whether the decision had been made by the local executive/executive/directorate to ban HGVs, as was understood to have been the case prior to the local elections. If the decision had been made, then CYC should have enacted this by now. **ACTION: JL**
20. **Annual Parish Council meeting.** Noted that there had been a change of regulations allowing parish councils to dispense with the annual meeting in 2020. The Chairman would be assumed re-elected until the next annual parish council meeting in 2021.
21. **Annual Village Meeting.** Council maintained the tentative booking of the Annual Village Meeting for 26th May, noting that Julian Sturdy had booked this in despite it being unlikely that lockdown restrictions would permit this to proceed. The date would be kept under review. **ACTION: JL**
22. **Village Assets.**

- a. Noted damage to play park. Playscheme had been contacted and the annual inspection would be arranged as soon as the current restrictions allowed.
ACTION: CC
- b. All other assets reported in good order. Councillors considered implementing a shared schedule for monthly inspections; currently the Chairman undertakes most monthly visual checks. Further action was not felt to be needed but this option would be kept under review.

23. **Casual vacancy on Parish Council.** The Council recorded its thanks to Cllr Bailey who is stepping down, after more than 16 years of service on the parish council. In particular the village owes a debt for his contribution to both the flood defence scheme, and the play park. This has created a casual vacancy for a parish councillor which would now be advertised. Any interested parties are to contact the Clerk.

The Council also agreed that it should revisit the size of the Parish Council, which had not grown in many years despite the growth of the village. This would be considered at the next meeting. **ACTION:JL/CC**

24. **Items for Newsletter, Website and Facebook.** Casual vacancy; green waste; grass cutting.

25. **Items to be placed on next Agenda.** To be with the Clerk before Friday 10th April.

26. **Date of Next Meeting:** Tuesday, 19th May.

Meeting closed at 21:13.

Draft Minutes of this meeting should be available on the village website - www.elvington.net within seven days.

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